

MEDINA COUNTY EMERGENCY SERVICE DISTRICT #1
PO BOX 1037
CASTROVILLE, TEXAS 78009

MINUTES

WEDNESDAY, OCTOBER 28, 2020 6:00PM

Meeting Location: The Braden Keller Center, 1410 Amelia Street, Castroville, TX 78009

I. OPEN MEETING:

1. CALL TO ORDER and ROLL CALL:

President Marvin Dziuk called the meeting to order at 6:04pm, and established a quorum with Board members Rodney Hitzfelder, Michael Echte, Terry Beck, and Pam Mathis present. Administrative Coordinator Polly Edlund, Assistant Chief of Administration John Banning, and Ronda McNew were also in attendance with Project Manager/Master Planning Consultant Richard Buchanan and Attorney Ken Campbell from Burns, Anderson, Jury, and Brenner, L.L.P. Mico VFD Chief Jamie Esquivel, Mico VFD Board President Linda Murphy, Mico VFD Treasurer Jenny Ferren, Mico VFD Secretary Kelly Hall, representatives Susan Tinsley, Ian Zabel, Dawn Ross, Greg Hall, and interested Mico citizen Joe Suszczynski were in attendance. Castroville VFD Chief Rick Lair, Castroville VFD Deputy Castroville VFD Chief Dan Huber, Castroville VFD Board President Michael Fisher, Castroville VFD fire fighters Melanie Godwin, Billy-Jim Perez, Marquez Fuentes, Melissa Thornley, and Brian Anderwald were present. Representing LaCoste VFD was LaCoste Chief Joe Wells and LaCoste VFD Board President David Mangold, and LaCoste VFD Secretary Nancy Lopez. Allegiance Mobile Health EMS representatives were Ed Feaster, Krysten Sanderson, Ramon Martinez Jr., and Will Charles.

PLEDGE OF ALLEGIANCE:

President Dziuk requested all in attendance to rise, face the United States flag and then the State of Texas flag and pledge their allegiance to each, respectively. President Dziuk thanked all for their loyal and patriotic participation.

2. FACILITIES COMMITTEE – STATION CONSTRUCTION IN PROGRESS – UPDATES:

2 – A. MCESD#1 Rio Medina Station #15 – Project Updates, Budgetary Needs and Legal Agreement:

Rodney updated the Board of activity at Rio Medina Station #15. He reported a groundbreaking ceremony on Saturday, October 24th, at 10:00am and two site meetings since the last meeting of the MCESD1 noting that there are two change orders that need to be incorporated into the final construction cost. One for approx. \$15,000 for extra site work by a foundation milling machine to prepare future areas for a future additional bay and outbuilding. There was a second expenditure of approx.\$5,000 for the Medina Electric utility install. Rodney also reported that at this time the completion date has moved forward to May 2021 from November 2021, and the Steel delivery was on schedule for December delivery. Polly reported negotiations were in place with Medina Electric to reduce the cost of the electrical service installation quoted price. She had a check prepared and was waiting on the final dollar figure. The agenda item was tabled.

2 – A – a. Financing RFP on Rio Medina Station Project(s) - Update:

Pam reported that the Construction Loan Attorney for Castroville State Bank had contacted the Finance Committee for various documents needed to finalize the loan by the first draw date, November, 2020. MCESD1 Attorney Ken Campbell will review the final loan documentation.

Pam also reported on the Truck Financing Project, stating that bids remain open until November 4, 2020, and that the Board will decide on the truck funding lender at the November 11th monthly meeting.

2 – A – b. Construction Updates:

President Dziuk reported that the groundbreaking ceremony went well and as planned; however, he apologized to the VFD Board Presidents for not officially introducing them to the other attendees. He thanked them for attending, and noted they are a vital part of the MCESD#1 team and it was an oversight on the ESD's part at the ceremony.

2 – A – c. Budgetary Needs – RFQs and Approved Funds from Budgetary Status to New Tracking Form:

2 – A – c – 1. Construction Add-Ons: Wiring, Communications, Alerting, PA, Data, etc.:

John will give a report on the process for acquiring these add-ons, and timelines to stay in connection with the construction project, at the November meeting. This agenda item was tabled.

2 – A – c – 2. Apparatus Acquisitions, Equipment, Specifications and Funding Timelines:

Recap: Polly read a recap to make sure everyone remembered what happened at the last meeting. At the October 14th meeting, President Dziuk asked the Apparatus committee to send out copies of quotes and specifications of the proposed recommended firetrucks/apparatus to all ESD Commissioners, VFD Chiefs and VFD Board Presidents. Asst. Chief of Administration John Banning reported President Dziuk's request netted one email response from Treasurer Terry Beck requesting additional feedback. President Dziuk requested he send out another email to address Terry's questions and concerns. John, representing the Apparatus committee, responded with boilerplate information on how cooperative purchasing works, how recommended quotes were selected, how sales territories are set up for distributors, and additional information on the proposed apparatus. Polly also noted the estimated budget amount for the apparatus loan is currently budgeted at \$1,250,000.

John gave the Board a packet of apparatus information for their information and review at the meeting containing a September 2, 2020, Siddons-Martin quote for a 2021, 296 – Pierce-Custom Enforcer PUC (\$598,479 + HGAC fee \$2,000 = \$600,479) and a Siddons-Martin quote dated October 28th for a 305.1 Pierce-Custom Enforcer Pumper, 2nd Gen model without many needed features (\$539,152 + \$2,000 admin fee = \$541,152). And a 3rd Siddons quote dated October 16, 2020 for a 2021, 296– Pierce-Custom Enforcer PUC which included the CAFS (634,295 + HGAC fee \$2,000 = \$636,295.) John also read pricing he had acquired in June from Siddons-Martin on a Skeeter Brush Truck with CAFS = \$232,754, and a 2021, 3000-gallon water tanker = \$317,219. These Specifications had been e-mailed to the board commissioners on October 16, 2020.

Terry asked the Apparatus Committee if any other quotes or pricing were secured or what if any input was used. Terry agreed that the Siddons Martin/Pierce vender and their service availability was great; however, questioned if the pricing quoted and the specifications were discussed with the VFD Chiefs and the VFD Boards. There were no direct answers to Terry's questions; just standard policy language that the Siddons Martin/Pierce equipment was preferred.

After much discussion, Terry moved to spend \$1,150,452 to purchase an Enforcer PUC engine (\$600,479 without CAFS), brush truck (\$232,754, with CAFS), and a tender (\$317,219) as proposed by the apparatus committee through the cooperative purchasing group HGAC. Rodney seconded his motion. Rodney amended the motion to add CAFS to the engine bringing the amended total price to \$1,186,268. Michael seconded the amended motion which received a 2-2 vote: Terry and Pam voting against. President Dziuk broke the tie by voting against the motion stating that additional pricing/quotes should be secured. The motion failed with a 2-3 vote.

After more discussion, Terry moved to allow John to modify the specs and redact any preparatory information, from the Siddons Martin/Pierce specs to acquire a minimum of three additional quotes – engine with CAFS. Attorney Ken Campbell noted to the board commissioners that you either go thru the bid process on anything over \$50,000, unless you use a cooperative purchasing process. Since there was no second for this motion, the motion failed. Discussions continued about timelines, pricing, specifications, etc. but the focus continued to be product/service (Siddons Martin / Pierce) verses procedure and cost (not selected by a few without input of all impacted). Terry then moved to allow the Apparatus committee to spend \$1,186,268, then amended to an amount not to exceed the budget amount of \$1,250,000, to purchase the recommended tender, engine with CAFS, and a brush truck as proposed, through cooperative purchasing group HGAC with the caveat that future purchasing processes be changed to include specifications, input, and communication from all involved. Pam seconded his motion which was approved with a 4-0 vote. Copies of the HGAC quotes for the tender, brush truck, and engine would be provided to the Finance Department.

2 – A – c – 3. County Interlocal Agreement – Status Update:

Polly read the Recap: Medina County attorney Clay Binford sent the final draft of the documents to ESD's attorney Ken Campbell for review. Upon Ken's final review, Marvin will execute the document. A resolution was passed at the October 14th meeting authorizing Marvin to do this. Ken had nothing additional to report at this time. This agenda item was tabled.

3. NEW BUSINESS - INTRODUCTION OF ANY NEW BUSINESS:


3 - A. SET NEXT MONTHS MEETING(S) – NOVEMBER:

The next proposed regular meeting of MCESD#1 will be at 7:00pm on Wednesday, November 11, 2020, in the Courtroom of the Medina County Sub Courthouse at Precinct 2, 8366 FM 471 S, Castroville, TX. Exact date, location, and time will be confirmed when the agenda is posted.


4. ADJOURN (MOTION):

Terry moved to adjourn the meeting. Michael seconded his motion which was approved with a 4-0 vote. President Marvin Dziuk adjourned the meeting at 7:16pm, and immediately opened the master planning workshop.

RESPECTFULLY SUBMITTED,


POLLY EDLUND

MCESD#1 PRESIDENT


MARVIN DZIUK